

**Local Government Pension Scheme  
Change of Personal Details****Form - LGPS-5C**

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**What is this form for?**

This form is for members to notify East Sussex Pension Fund of a change to their personal details. Please fill out the sections which are applicable.

**1. Personal details**

Title	
Surname	
Forename(s)	
Previous surname (if applicable)	
Date of birth	
Payroll ref	
National Insurance number	
Pension ref	

**2. Change of details**

Current Name	
New address 1	
New address 2	
New address 3	
New address 4	
Post code	
Previous address (including post code)	
Email / phone number	

**Status (please tick as appropriate)**

Single	
Divorced	
Married	
Widow(er)	
Civil partnership	
Surviving civil partner	
Cohabiting partner	

**3. Certificates (please enclose clear photocopies)**

Birth Certificate	<input type="checkbox"/>
Change of Name deed	<input type="checkbox"/>
Gender Recognition Certificate	<input type="checkbox"/>
Marriage Certificate – Only send if your marital status or name have changed	<input type="checkbox"/>

**4. Change of Bank Details for Pension Payments**

Name of Bank or Building society	
Name of Account Holder	
Bank Account Number (8 digits)	
Building society Roll number or Bank Reference (if applicable)	
Bank Sort Code (6 digits)	

**5. Declaration**

To the best of my knowledge and belief the details supplied on this form are accurate and complete.

Date	
Signature	

Please return the completed form to:

Pensions, East F, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE

If you require any further support, please call 0300 200 1022 or email [pensions@eastsussex.gov.uk](mailto:pensions@eastsussex.gov.uk).